



ANY REPLY OR SUBSEQUENT REFERENCE SHOULD BE ADDRESSED TO THE
FINANCIAL SECRETARY AND THE FOLLOWING REFERENCE NUMBER
QUOTED:-

Telephone No. 92-28600-16
Website: <http://www.mof.gov.jm>
Email: info@mof.gov.jm

MINISTRY OF FINANCE AND THE PUBLIC SERVICE
30 NATIONAL HEROES CIRCLE
P.O. BOX 512
KINGSTON
JAMAICA

December 29, 2022

Circular No. 22
Ref. No. 11401¹¹

Cabinet Secretary
Permanent Secretaries
Heads of Departments & Agencies
Chief Executive Officers

Mileage Revision

Consequent on the restructuring of Compensation in the Public Sector, Travelling Allowances (full upkeep, commuted upkeep, motor vehicle-fixed, commuted taxi and transportation, etc.) have been absorbed in salaries and will no longer be payable as allowances. In this regard, a mileage rate will be payable to compensate Public Officers for actual distances travelled in their vehicles (from the first kilometre travelled) in the performance of official duty with effect from December 1, 2022 as shown on the Schedule attached.

Please be reminded that claims for mileage in respect of travelling must be based on the most appropriate and direct route. Where an officer is unable to use the most appropriate and direct route, a written reason must accompany or be placed on the claim form. Mileage in respect of circuitous journey must not be accepted for payment unless satisfactory reasons are provided. Where an officer is required to travel to perform official duties, the claim for mileage must be from the point of departure, being residence or the official place of work, whichever is nearest to the destination.

In any case of doubt, difficulty, or should you need further clarification, please contact the Industrial Relations Unit or the Compensation Unit of this Ministry.

A handwritten signature in blue ink, appearing to read 'D. Morrison'.

Darlene Morrison CD
Financial Secretary

Attch.

KILOMETRE RATES (MILEAGE)

Revised Kilometre rates (mileage) as set out below:

	Vehicle	Existing Rate \$	New Rates w.e.f. December 1, 2022 \$
1.	Motor Vehicle	56.00	100.00
2.	Motor Cycle	30.00	54.00